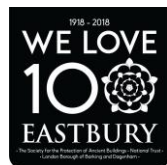




Commercial hire Brochure 2019





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Our history

Eastbury Manor House is a magnificent Grade I listed Tudor manor house, set in tranquil gardens. The house was built by Clement Sisley during the reign of Elizabeth I. It was originally in an isolated position, on rising ground with views of the Thames across marshland to the south.

During the earlier part of its history, the house was known as Eastbury Hall and it was home to a number of Gentry families. By the 19th century Eastbury was inhabited by a succession of tenants such as yeoman farmers, butchers and graziers who bred cattle on the rich marshland pasture before selling them in the London markets.

The house gradually fell into decay until it was purchased by the National Trust in 1918. Barking Borough Council took over the lease of the property in 1934 following restoration, and from 1935 to 1941 it was the local museum for Barking.

Eastbury Manor House was recently refurbished with the help of a grant from the Heritage Lottery Fund, and now forms part of the Borough's Heritage Services. Eastbury is set within attractive grounds with a secluded inner courtyard, summer herb garden and private walled garden. The manor house and gardens provide an historic setting for your business event or special celebration.



Your conference

Our historic rooms at Eastbury Manor House can be hired individually or as part of an agreed hire package. We have a variety of historic rooms including: the Old Hall, East Chamber, North-West Chamber, South-West Chamber, Summer Parlour, Winter Parlour, and the Buttery. Some of the rooms have their own unique features such as original Tudor fireplaces, leaded-light windows, wooden floors and wooden beams. We are able to accommodate a range of ceremonies, events and functions to suit your individual requirements.

We offer a professional and bespoke service for all our clients. Our range of services includes: pre-event planning, catering, recommended suppliers, audio-visual equipment as well as a special free tour of Eastbury for your guests or attendees.

Due to the historic nature of Eastbury Manor House, clients do not have exclusive use of the house. Eastbury's deed of covenant with the National Trust states that we open to the public for the promotion of arts and heritage-related activities. However, for your conference we do ensure that public access is restricted to the parts of the house that you are hiring. Please note that due to public access there may be a limit on the number of rooms which may be hired at the individual rates.

The Summer Parlour, South-West Chamber and the Old Hall may be hired individually, but you may be required to pay an additional premium if you wish to hire all of these rooms due to the impact on public access.

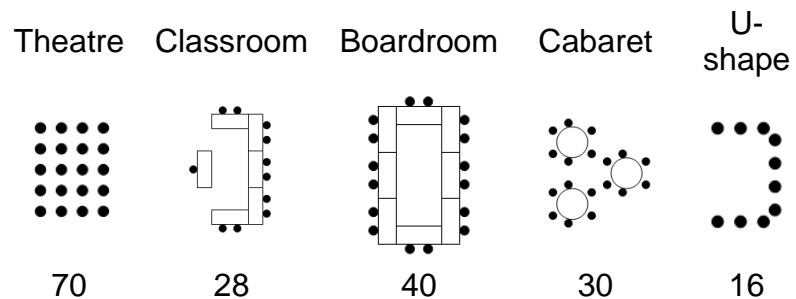
The historic rooms

The Old Hall was originally a place for meetings, feasts and celebrations.

The Old Hall

- Original Tudor fireplace and leaded-light windows
- Accommodates up to 70-seated guests (theatre style)
- Located on the ground floor
- Level access for wheelchair users

Room layouts



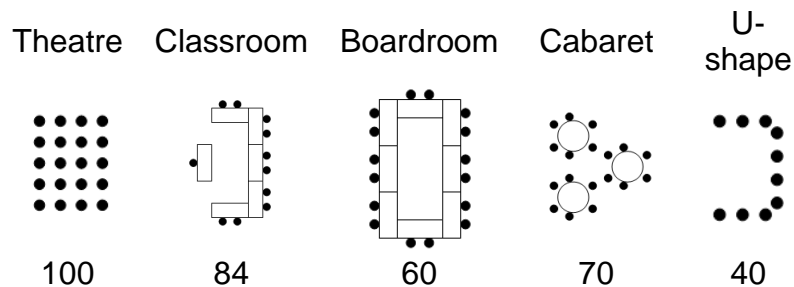
The historic rooms

The East Chamber was originally three rooms used by the Sisley's as bedrooms and dressing rooms.

East Chamber

- It features an original Tudor fireplace, wooden beams and leaded-light windows
- Accommodates up to 100-seated guests (theatre style)
- Located on the 1st floor
- Lift access for wheelchair users

Room layouts



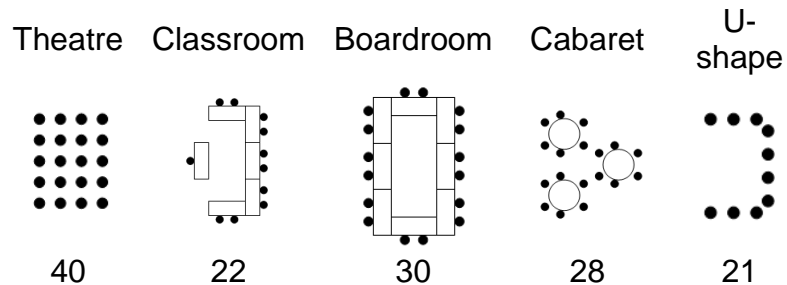
The historic rooms

The Winter Parlour was originally used as a living room during the colder months.

Winter Parlour

- It features wooden beams and leaded-light windows
- Accommodates up to 40-seated guests (theatre style)
- Located on the ground floor
- Level access for wheelchair users

Room layouts



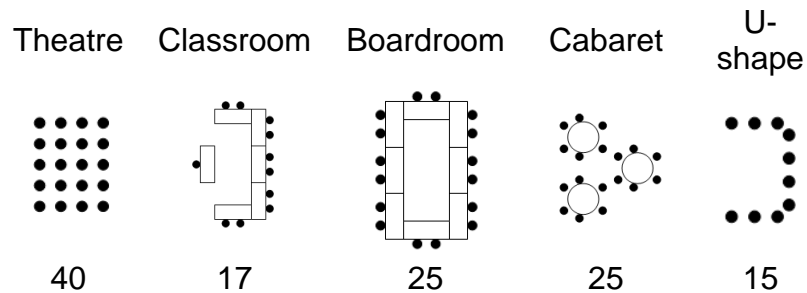
The historic rooms

The Summer Parlour was originally used as a cooler living room during the warmer summer months.

Summer Parlour

- It features a flagstone floor, original 16th-century door and leaded-light windows
- Accommodates up to 40-seated guests (theatre style)
- Located on the ground floor
- Level access for wheelchair users

Room layouts



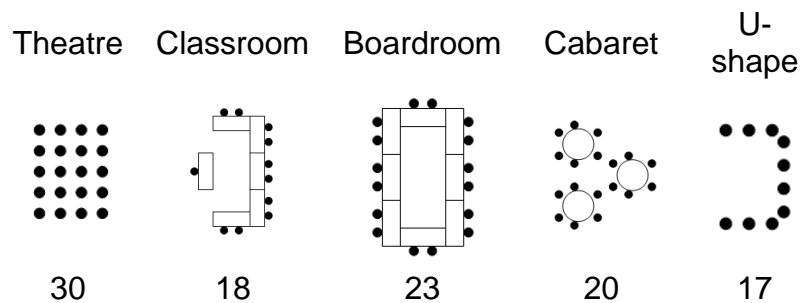
The historic rooms

The North-West Chamber was located on the servants' side of the house.

North-West Chamber

- It features wooden beams and leaded-light windows
- Accommodates up to 30-seated guests (theatre style)
- Located on the 1st floor
- Lift access for wheelchair users

Room layouts



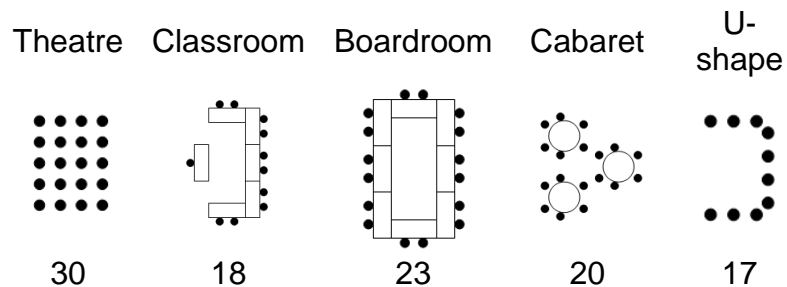
The historic rooms

The South-West Chamber was originally used as a bedroom.

South-West Chamber

- It features the original garderobe, wooden beams and leaded-light windows
- Accommodates up to 30-seated guests (theatre style)
- Located on the 1st floor
- Lift access for wheelchair users

Room layouts



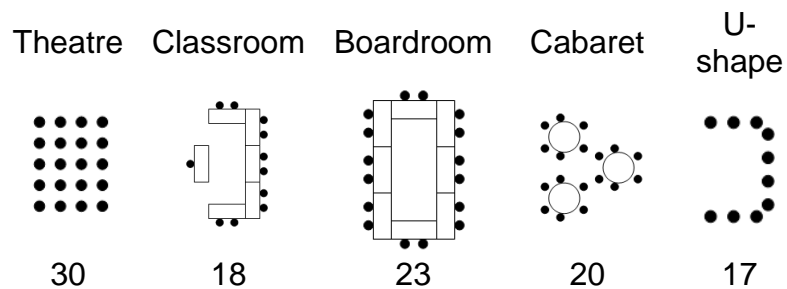
The historic rooms

The Buttery was used for storing butts of beer and wine.

The Buttery

- It features leaded-light windows and wooden floors
- Located on the ground floor
- Level access for wheelchair users
- Ideal room for lunch and refreshments

Room layouts



Facilities



A cloakroom is available on the ground floor. Eastbury Manor House cannot take responsibility for any items left in these facilities.



Toilets for men and women, as well as baby changing facilities and a wheelchair accessible toilet are situated on the first floor. They are accessible by stairs and lift.



Lockers are available on the second floor. Eastbury Manor House cannot take responsibility for any items left in these facilities.

Access



62, 287 and 368



C2C to Barking or District line to Upney



The house is located just off Ripple Road and easily reached from the A13 and A406.



Blue Badge parking is available within the grounds.



Parking for all other vehicles is available in the surrounding streets although guests are asked to be aware that it is a residential area.

Fees and charges 2019

All prices are per hour and include VAT.

Commercial rates	Mon to Fri (8am to 4pm)	Mon to Thurs (4pm to 11pm)	Fri (4pm to 11pm), Sat and Sun (8am to 11pm)
Standard room hire	£37.20	£39.60	£41.50
Old Hall hire	£46.50	£49.50	£64.40
East Chamber hire	£78.60	£80.50	£92.90
Walled garden hire	£37.20	£39.60	£41.50

We offer an extra special discount of 25% off for bookings of 12 sessions or more. This is not applicable for LBBB, charity and community bookings. Please contact us for more details.

Charity/community rates*	Tues to Fri (8am to 4pm)	Mon (2pm to 5pm), Wed (7pm to 9.30pm), Thurs (7pm to 9.30pm)	Fri (4pm to 11pm), Sat and Sun (8am to 11pm)
Standard room hire	£27.90	£18.60	£35.30
Old Hall hire	£35.30	N/A	£46.50
East Chamber hire	£58.80	N/A	£67

* We have three designated times per week where a further discounted rate applies for those community organisations who run a regular group at the house. These special rates are available on: Monday (2pm to 4pm), Wednesday (4pm to 11pm) and Thursday (4pm to 11pm). Room rates start from £16 per hour. We also have further discounted rates for community groups who want to hire the East Chamber on Wednesday or Thursday evenings (4pm to 11pm): £36 per hour (for one-off use) and £27 per hour for repeat bookings.

Fees and charges 2019

LB of Barking and Dagenham rates	Mon to Fri (8am to 4pm)	Mon and Thurs (4pm to 11pm)	Fri (4pm to 11pm), Sat and Sun (8am to 11pm)
Standard room hire	£27.90	£29.40	N/A
Old Hall hire	£35.10	£37.20	N/A
East Chamber hire	£63.00	£60.40	£89.5

Room capacities

The room capacities for each of our historic rooms at Eastbury Manor House are detailed below. Please speak to the Commercial Operations Team if you require a different room layout to the ones listed.

Rooms	Theatre	Classroom	Boardroom	Cabaret	U-Shape
Old Hall (ground floor)	70	28	40	35	16
East Chamber (first floor)	100	84	60	70	40
Winter Parlour (ground floor)	40	22	30	28	21
Summer Parlour (ground floor)	40	17	25	25	15
North-West Chamber (first floor)	30	18	23	20	17

South-West Chamber (first floor)	30	18	23	20	17
The Buttery (ground floor)	30	18	23	20	17

Equipment

All equipment is subject to availability.

Equipment	
POWERPOINT SYSTEM (Laptop, Projector, Screen)	£30
LAPTOP*	£10
PROJECTOR AND SCREEN	£20
FLIPCHART SET UP (Flipchart, Stand, Pad, Pens)	£15
MICROPHONES / PA	£10
Wi-Fi**	FREE

* Currently we have two laptops and three projectors available for hire. If you require additional computer equipment we can hire this in at an additional cost. We will need to quote for this separately.

**You will need to register to use this service. Please contact our Commercial Operations Team for more information